

**BRACKNELL FOREST BOROUGH COUNCIL**  
**LIST OF FORTHCOMING KEY DECISIONS (08 DECEMBER 2023)**

This document lists all key decisions due to be taken in the coming months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. A key decision in Bracknell Forest is one that involves income or expenditure of over £400k or affects more than one electoral ward. An updated list will be published on Friday each week.

The decision makers referred to throughout this document are as follows:

**Executive:**

Executive Member for Adult Services, Health and Housing - Megan Wright  
Executive Member for Children, Young People and Learning – Roy Bailey  
Executive Member for Council Strategy and Climate Change – Mary Temperton  
Executive Member for Culture, Delivery and Public Protection – Iskandar Jefferies  
Executive Member for Economic Development and Regeneration – Paul Bidwell  
Executive Member for Environment and Community Cohesion – Helen Purnell  
Executive Member for Finance and Business Change – Kathryn Neil  
Executive Member for Planning and Transport – Guy Gillbe

**Bracknell Town Centre Regeneration Committee:**

Executive Member for Economic Development and Regeneration – Paul Bidwell  
Executive Member for Planning and Transport – Guy Gillbe  
Executive Member for Environment and Community Cohesion – Helen Purnell  
Executive Member for Finance and Business Change – Kathryn Neil  
Executive Member for Council Strategy and Climate Change – Mary Temperton  
Executive Member for Adult Services, Health and Housing - Megan Wright

**Executive Committee: Commercial Property:**

Executive Member for Economic Development and Regeneration – Paul Bidwell  
Executive Member for Finance and Business Change – Kathryn Neil  
Executive Member for Council Strategy and Climate Change – Mary Temperton  
Executive Member for Adult Services, Health and Housing - Megan Wright

Each individual executive member may also make decisions as too may the following officers:

Susan Halliwell, Chief Executive  
Kevin Gibbs, Executive Director: Delivery  
Andrew Hunter, Executive Director: Place, Planning & Regeneration  
Stuart McKellar, Executive Director: Resources  
Grainne Siggins, Executive Director: People

All can be contacted at Time Square, Market Street, Bracknell, RG12 1JD

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or [derek.morgan@bracknell-forest.gov.uk](mailto:derek.morgan@bracknell-forest.gov.uk).

## LIST OF KEY DECISIONS

Reference	Title	Decision Maker and Date of Decision
I116743	Building Maintenance and Repairs Services Contract	Executive 12 Dec 2023
I115785	Capital Programme 2024/25	Executive 12 Dec 2023
I116732	Financial Hardship Action Plan Review	Executive 12 Dec 2023
I117788	Making (adoption) of the Winkfield Neighbourhood Plan 2022-2037	Executive 12 Dec 2023
I117867	Neutral Agency Vendor and Specialist Recruitment Provider Procurement	Executive 12 Dec 2023
I117818	Personal Budgets Policy	Executive 12 Dec 2023
I115464	Revenue Budget 2024/25	Executive 12 Dec 2023
I117962	Safety Valve Programme Plan	Executive 12 Dec 2023
I116168	Serious Violence Strategy 2024-2027	Executive 12 Dec 2023
I117985	Section 75 Agreement (NHS Act 2006) 2023 - 2025	Executive Director: People 15 Dec 2023
I116730	Berkshire Community Equipment Service Contract Approach	Executive Member for Children, Young People and Learning 18 Dec 2023 Executive Member for Adult Services, Health and Housing 18 Dec 2023
I118134	Amendment to Fixed Penalty Notices issued for breaches of the Environmental Protection Act 1990	Executive Member for Culture, Delivery and Public Protection 20 Dec 2023
I118631	Enhancements to Local Biodiversity	Executive Member for Culture, Delivery and Public Protection 12 Jan 2024
I117605	Place Planning & Regeneration Systems Replacement	Executive Member for Culture, Delivery and Public Protection 12 Jan 2024
I118432	Sandhurst Neighbourhood Plan – designation of Neighbourhood Area	Executive Member for Planning and Transport 12 Jan 2024
I115428	Approval to consult on the Town Centre Masterplans Supplementary Planning Documents (SPDs)	Executive 23 Jan 2024
I118280	Bracknell Forest Economic Strategy 2024-2034	Executive 23 Jan 2024
I118615	Procurement Plan for the Children's Residential Framework 2024	Executive 23 Jan 2024
I114714	Quarter Two Council Plan Overview Report	Executive 23 Jan 2024
I115845	Commercial Property investment Portfolio	Executive Committee: Commercial Property 23 Jan 2024
I118007	Bracknell Town Centre Regeneration Committee Update Report	Bracknell Town Centre Regeneration Committee 29 Jan 2024
I115786	Capital Programme 2024/25	Executive 6 Feb 2024
I118017	Design and Construction Multi Disciplinary Consultancy Services Contract	Executive 6 Feb 2024
I115474	Revenue Budget 2024/25	Executive 6 Feb 2024
I116886	SEND Written Statement of Action	Executive 6 Feb 2024

I116118	Approval of the Definitive Map and Statement consolidation 2023	Executive Director: Place, Planning & Regeneration 9 Feb 2024
I114635	Biodiversity Net Gain Supplementary Planning Document	Executive 19 Mar 2024
I117044	Council Plan Overview Report Q3	Executive 19 Mar 2024
I117755	Joint Venture Business Plan Review	Executive 19 Mar 2024
I116282	Service plans 2024/25	Executive 19 Mar 2024
I117694	Social Value Policy	Executive 19 Mar 2024

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Building Maintenance and Repairs Services Contract

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

To seek approval of the strategic procurement plan to commence with a procurement process to commission a new contractor to undertake the building maintenance and reactive repairs contract

**ISSUE REFERENCE:** I116743

**FIRST PUBLISHED:** 24 August 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kamay Toor, Assistant Director: Property Services, Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355183, [kamay.toor@bracknell-forest.gov.uk](mailto:kamay.toor@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Capital Programme 2024/25

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

To approve the Council's budget proposals for budget consultation.

**ISSUE REFERENCE:** I115785

**FIRST PUBLISHED:** 7 July 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Calvin Orr, Head of Finance & Business Services, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352125, [calvin.orr@bracknell-forest.gov.uk](mailto:calvin.orr@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Financial Hardship Action Plan Review

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

To present the updated financial hardship plan, having reviewed this ahead of winter cost of living pressures and to align with emerging priorities.

**ISSUE REFERENCE:** I116732

**FIRST PUBLISHED:** 23 August 2023

A report on this issue is being prepared by or on behalf of the Assistant Director: Chief Executive's Officer. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Katie Flint, Policy and Performance Lead, Council Offices, Market Street, Bracknell, RG12 1JD, Tel: 01344 352217, [katie.flint@bracknell-forest.gov.uk](mailto:katie.flint@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Making (adoption) of the Winkfield Neighbourhood Plan 2022-2037

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

To agree that the Winkfield Neighbourhood Plan is 'made' if the majority of those who vote at the referendum on the Neighbourhood Plan are in favour of Bracknell Forest Council using the Neighbourhood Plan to help decide planning applications in the Winkfield neighbourhood area.

**ISSUE REFERENCE:** I117788

**FIRST PUBLISHED:** 20 October 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Max Baker, Assistant Director: Planning, Time Square, Bracknell, Berkshire, RG12 1JD, Tel: 01344 351902, max.baker@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Neutral Agency Vendor and Specialist Recruitment Provider Procurement

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

To agree to the commencement of procurement of a neutral agency vendor to provide temporary workers, a special specialist provider to provide permanent recruitment and a specialist provider of both temporary and permanent social care to directly follow on from the termination of the current neutral agency vendor contract, which terminates on 31 March 2025. The new contract will be effective from 1 April 2025.

**ISSUE REFERENCE:** I117867

**FIRST PUBLISHED:** 30 October 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Paul Young, Assistant Director: Human Resources and Organisational Development, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354060, paul.young@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business matters.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Personal Budgets Policy

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

The purpose of this report is to seek approval for the revised Personal Budgets Policy. Providing a Personal Budget where requested is a duty the council must meet as set out in the SEND Code of Practice 2015.

**ISSUE REFERENCE:** I117818

**FIRST PUBLISHED:** 25 October 2023

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Grainne Siggins, Executive Director People, , , grainne.siggins@bracknell-forest.gov.uk.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Revenue Budget 2024/25

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

To approve the Council's budget proposals for consultation

**ISSUE REFERENCE:** I115464

**FIRST PUBLISHED:** 21 June 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Arthur Parker, Chief Accountant, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352158, [arthur.parker@bracknell-forest.gov.uk](mailto:arthur.parker@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Safety Valve Programme Plan

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

To endorse the Council's initial Safety Valve proposal for submission to the Department for Education (DfE) and recommend submission to full Council of the final proposal, amended as necessary to reflect DfE feedback.

**ISSUE REFERENCE:** I117962

**FIRST PUBLISHED:** 2 November 2023

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Grainne Siggins, Executive Director People, , ,  
grainne.siggins@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Serious Violence Strategy 2024-2027

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Dec 2023

**PURPOSE OF DECISION:**

To endorse the Bracknell Forest Serious Violence Strategy 2024 and governance arrangements for implementation of the strategy.

**ISSUE REFERENCE:** I116168

**FIRST PUBLISHED:** 31 July 2023

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Grainne Siggins, Executive Director People, , ,  
grainne.siggins@bracknell-forest.gov.uk.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Section 75 Agreement (NHS Act 2006) 2023 - 2025

**SERVICE AREA:** People

**DECISION MAKER:** Executive Director: People

**DATE OF DECISION:** 15 Dec 2023

**PURPOSE OF DECISION:**

For the Executive Director: People and Executive Member for Adult Services, Health and Housing to approve and authorise the Section 75 Agreement 2023 – 2025 and Schedules between Bracknell Forest Council and Frimley Integrated Care Board.

**ISSUE REFERENCE:** I117985

**FIRST PUBLISHED:** 3 November 2023

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Grainne Siggins, Executive Director People, , ,  
grainne.siggins@bracknell-forest.gov.uk.

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## **BRACKNELL FOREST COUNCIL**

### **LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012**

#### **NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Berkshire Community Equipment Service Contract Approach

**SERVICE AREA:** People

**DECISION MAKER:** Executive Member for Adult Services, Health and Housing

Executive Member for Children, Young People and Learning

**DATE OF DECISION:** 18 Dec 2023

18 Dec 2023

#### **PURPOSE OF DECISION:**

To recommend a commissioning approach for the new Berkshire Community Equipment Contract through the Berkshire-wide partnership agreement

**ISSUE REFERENCE:** I116730

**FIRST PUBLISHED:** 22 August 2023

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Grainne Siggins, Executive Director People, , ,  
grainne.siggins@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

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**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Amendment to Fixed Penalty Notices issued for breaches of the Environmental Protection Act 1990

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive Member for Culture, Delivery and Public Protection

**DATE OF DECISION:** 20 Dec 2023

**PURPOSE OF DECISION:**

To increase the current Fixed Penalty Charge for penalty notices issued for offences under Section 33 and Section 34 of the Environmental Protection Act 1990.

**ISSUE REFERENCE:** I118134

**FIRST PUBLISHED:** 10 November 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, [damian.james@bracknell-forest.gov.uk](mailto:damian.james@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Enhancements to Local Biodiversity

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive Member for Culture, Delivery and Public Protection

**DATE OF DECISION:** 12 Jan 2024

**PURPOSE OF DECISION:**

To seek approval for the allocation of s106 developer contributions (£70,380) to support biodiversity improvements at open spaces, managed by Bracknell Forest Council.

**ISSUE REFERENCE:** I118631

**FIRST PUBLISHED:** 6 December 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Stephen Chown, Head of Natural Estates, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351226, [stephen.chown@bracknell-forest.gov.uk](mailto:stephen.chown@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Place Planning & Regeneration Systems Replacement

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive Member for Culture, Delivery and Public Protection

**DATE OF DECISION:** 12 Jan 2024

**PURPOSE OF DECISION:**

Executive Member approved required to award PPR systems contract award to the preferred supplier.

Executive Member to be aware a previous key decision in March 2023 was approved however the contract value has changed.

**ISSUE REFERENCE:** I117605

**FIRST PUBLISHED:** 11 October 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Gareth Edwards, , , [gareth.edwards@bracknell-forest.gov.uk](mailto:gareth.edwards@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Sandhurst Neighbourhood Plan – designation of Neighbourhood Area

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive Member for Planning and Transport

**DATE OF DECISION:** 12 Jan 2024

**PURPOSE OF DECISION:**

To determine an application from Sandhurst Town Council to designate Sandhurst Parish as a Neighbourhood Area.

**ISSUE REFERENCE:** I118432

**FIRST PUBLISHED:** 29 November 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Max Baker, Assistant Director: Planning, Time Square, Bracknell, Berkshire, RG12 1JD, Tel: 01344 351902, max.baker@bracknell-forest.gov.uk.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Approval to consult on the Town Centre Masterplans Supplementary Planning Documents (SPDs)

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive

**DATE OF DECISION:** 23 Jan 2024

**PURPOSE OF DECISION:**

To agree to consult upon town centre masterplans to guide development at the Southern Gateway and the Eastern Gateway in line with the emerging Local Plan.

**ISSUE REFERENCE:** I115428

**FIRST PUBLISHED:** 19 June 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Andrew Hunter, Executive Director: Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, [andrew.hunter@bracknell-forest.gov.uk](mailto:andrew.hunter@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Bracknell Forest Economic Strategy 2024-2034

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive

**DATE OF DECISION:** 23 Jan 2024

**PURPOSE OF DECISION:**

To approve the draft Bracknell Forest Economic Strategy 2024-2034.

**ISSUE REFERENCE:** I118280

**FIRST PUBLISHED:** 17 November 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Chris Mansfield, Head of Economic Development and Regeneration, Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351614, [chris.mansfield@bracknell-forest.gov.uk](mailto:chris.mansfield@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Procurement Plan for the Children's Residential Framework 2024

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 23 Jan 2024

**PURPOSE OF DECISION:**

To seek approval to be part of a consortium that is tendering for a new Children's Residential Care Contract for a term of 4 years (with a further 4 optional extension years) from 1st October 2024 to 30th September 2028. The current Children's Residential Care Contract expires on the 30th September 2024. Bracknell Forest Council has been a partner in the current Children's Residential Framework with 20 other local authorities and will continue in the same partnership. The procurement and contract management of the Framework will be led by Southampton City Council.

**ISSUE REFERENCE:** I118615

**FIRST PUBLISHED:** 5 December 2023

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Grainne Siggins, Executive Director People, , ,  
grainne.siggins@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial and business affairs of any particular person - including the authority holding that information.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Quarter Two Council Plan Overview Report

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive

**DATE OF DECISION:** 23 Jan 2024

**PURPOSE OF DECISION:**

To provide the Executive with an update on the delivery of the objectives set out in the Council Plan.

**ISSUE REFERENCE:** I114714

**FIRST PUBLISHED:** 12 May 2023

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Katie Flint, Policy and Performance Lead, Council Offices, Market Street, Bracknell, RG12 1JD, Tel: 01344 352217, [katie.flint@bracknell-forest.gov.uk](mailto:katie.flint@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Commercial Property investment Portfolio

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive Committee: Commercial Property

**DATE OF DECISION:** 23 Jan 2024

**PURPOSE OF DECISION:**

To provide a mid-year update on the Commercial Property investment portfolio

**ISSUE REFERENCE:** I115845

**FIRST PUBLISHED:** 10 July 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Stuart McKellar, Executive Director: Resources, Kamay Toor, Assistant Director: Property Services, Time Square, Market Street, Bracknell, RG12 1JD, Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352205, Tel: 01344 355183, [stuart.mckellar@bracknell-forest.gov.uk](mailto:stuart.mckellar@bracknell-forest.gov.uk), [kamay.toor@bracknell-forest.gov.uk](mailto:kamay.toor@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Financial - Para 3

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Bracknell Town Centre Regeneration Committee Update Report

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Bracknell Town Centre Regeneration Committee

**DATE OF DECISION:** 29 Jan 2024

**PURPOSE OF DECISION:**

To update the Committee on the regeneration of Bracknell Town Centre.

**ISSUE REFERENCE:** I118007

**FIRST PUBLISHED:** 6 November 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Chris Mansfield, Head of Economic Development and Regeneration, Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351614, [chris.mansfield@bracknell-forest.gov.uk](mailto:chris.mansfield@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - information relating to the financial or business affairs of any particular person (including the authority holding the information).

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**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Capital Programme 2024/25

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 6 Feb 2024

**PURPOSE OF DECISION:**

To recommend to Council the annual budget.

**ISSUE REFERENCE:** I115786

**FIRST PUBLISHED:** 7 July 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Calvin Orr, Head of Finance & Business Services, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352125, [calvin.orr@bracknell-forest.gov.uk](mailto:calvin.orr@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Design and Construction Multi Disciplinary Consultancy Services Contract

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 6 Feb 2024

**PURPOSE OF DECISION:**

To approve the strategy procurement plan to tender the appointment of an organisation to provide multi disciplinary consultancy services

**ISSUE REFERENCE:** I118017

**FIRST PUBLISHED:** 7 November 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kamay Toor, Assistant Director: Property Services, Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355183, [kamay.toor@bracknell-forest.gov.uk](mailto:kamay.toor@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - financial information

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Revenue Budget 2024/25

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 6 Feb 2024

**PURPOSE OF DECISION:**

To recommend to Council the annual budget

**ISSUE REFERENCE:** I115474

**FIRST PUBLISHED:** 21 June 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Arthur Parker, Chief Accountant, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352158, [arthur.parker@bracknell-forest.gov.uk](mailto:arthur.parker@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** SEND Written Statement of Action

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 6 Feb 2024

**PURPOSE OF DECISION:**

To provide the Executive with an update on progress that has been made on delivery of the WSOA action plan since the last Executive report in September 2023.

**ISSUE REFERENCE:** I116886

**FIRST PUBLISHED:** 5 September 2023

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Chris Kiernan, Interim Assistant Director: Education & Learning, , , [chris.kiernan@bracknell-forest.gov.uk](mailto:chris.kiernan@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Approval of the Definitive Map and Statement consolidation 2023

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive Director: Place, Planning & Regeneration

**DATE OF DECISION:** 9 Feb 2024

**PURPOSE OF DECISION:**

To seek approval for the validity of the decision-making process and the resulting conclusions from the third consolidation of the Bracknell Forest Definitive Map and Statement of public rights of way.

**ISSUE REFERENCE:** I116118

**FIRST PUBLISHED:** 26 July 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Stephen Chown, Head of Natural Estates, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351226, [stephen.chown@bracknell-forest.gov.uk](mailto:stephen.chown@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Biodiversity Net Gain Supplementary Planning Document

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive

**DATE OF DECISION:** 19 Mar 2024

**PURPOSE OF DECISION:**

The Biodiversity Net Gain Supplementary Planning Document provides further guidance to the policies contained within the Development Plan. It contains information on how developers can comply with biodiversity net gain which becomes mandatory in November 2023 and advice to landowners seeking to use their land as habitat banks for biodiversity net gain.

**ISSUE REFERENCE:** I114635

**FIRST PUBLISHED:** 2 May 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Julie Gil, Principal Environmental Policy Officer, Planning Transport & Countryside, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351189, [julie.gil@bracknell-forest.gov.uk](mailto:julie.gil@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Council Plan Overview Report Q3

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive

**DATE OF DECISION:** 19 Mar 2024

**PURPOSE OF DECISION:**

To report on the progress of the council in delivering the commitments within the Council Plan from October to December. This includes performance information and highlights.

**ISSUE REFERENCE:** I117044

**FIRST PUBLISHED:** 14 September 2023

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Katie Flint, Policy and Performance Lead, Council Offices, Market Street, Bracknell, RG12 1JD, Tel: 01344 352217, [katie.flint@bracknell-forest.gov.uk](mailto:katie.flint@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Joint Venture Business Plan Review

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 19 Mar 2024

**PURPOSE OF DECISION:**

To review progress made by Bracknell Forest Cambium Partnership 2023- 2024 and to agree the aims and strategy for the Joint Venture Business Plan for 2024-2027.

**ISSUE REFERENCE:** I117755

**FIRST PUBLISHED:** 18 October 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sarah Holman, Joint Venture Business Partner, Transformation Team, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354197, sarah.holman@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

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**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Service plans 2024/25

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive

**DATE OF DECISION:** 19 Mar 2024

**PURPOSE OF DECISION:**

To present the directorate service plans for 2024-25, setting out key activity to deliver the council's strategic aims.

**ISSUE REFERENCE:** I116282

**FIRST PUBLISHED:** 7 August 2023

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Katie Flint, Policy and Performance Lead, Council Offices, Market Street, Bracknell, RG12 1JD, Tel: 01344 352217, [katie.flint@bracknell-forest.gov.uk](mailto:katie.flint@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Social Value Policy

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 19 Mar 2024

**PURPOSE OF DECISION:**

The adoption of a Social Value Policy to be applied across all Council commissioning and procurement, in line with the Social Value Act

**ISSUE REFERENCE:** I117694

**FIRST PUBLISHED:** 16 October 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Alistair Little, Head of Corporate Procurement, , , [Alistair.Little@bracknell-forest.gov.uk](mailto:Alistair.Little@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

